Camrose & Area Lodge Authority
December 5, 2025 @ 9:00am
Heritage Building Boardroom/Zoom

MINUTES

Town of Bashaw:	Cindy Orom		
Camrose County:	Carlene Wetthuhn	Doug Lyseng	
City of Camrose:	David Francoeur	Joy-Anne Murphy	Don Rosland
The Bethany Group:	Carla Beck	Shannon Holtz	Melodie Stol (recorder)
	Amanda Leckie		

1.	**Call to Order** The meeting was called to order at 9.23 am by Chair Carlene Wetthuhn.	
2.	**Approval of Agenda** **CALA 25-12-01** **MOVED by J. Murphy to approve the Agenda as presented.** **CARRIED**	
3.	Orientation Review of the orientation package. Package included the Ministerial Order, Organizational Chart and information. Links to various online resources are imbedded in the document and the Management Body Handbook was included as an attachment. Tour of Rosealta Lodge will happen at the May meeting and the June meeting will be held in Bashaw. Orientation items will be discussed in upcoming meetings. Board members will review the materials and send any questions to administration so they can be addressed.	
4.	**Approval of Minutes** **CALA 25-12-02** **MOVED by D. Francoeur to approve the Regular Meeting Minutes of October 3, 2025 as presented.** **CARRIED**	
5.	**Correspondence**	
	a.	
6.	**Reports**	
	a.	Financial Reports – for the ten months ending October 31, 2025 Review of financial statements and accompanying notes.

		Occupancy better than budget. Boiler repairs were funded by government. Utilities under budget. Salaries and benefits under budget as negotiations continue. Will have retroactive obligations once contract is finalized. Review of the balance sheet. Discussed how requisition is recognized on the sheet through the year.
	b.	Occupancy Stats – to October 31, 2025 Strong occupancy in Rosealta. Discussed the Temporary Capacity Initiative at Bashaw, 11/14 spaces occupied.
	c.	CAO Report AUPE negotiations were cancelled in November and no new date has been set. Summary of The Bethany Group Faith and Aging Conference held November 7. Staff appreciation event September 18. Staff Benefits Fair October 8. Lodge Events review of the Fall activities. Waitlist information – 24 applicants for Rosealta Lodge and 2 for Bashaw. Temporary capacity initiative update. Lodge program review information. Summary of the ASCHA regional meeting held October 8. AB Munis conference presentation. Menu updates. Menus are developed in a collaborative approach with other lodges, resident feedback and dietician approval. 2025 COR Safety audit.
		Cindy Orom left the meeting at 10:00am.
	CALA 25-12-03	**MOVED by D. Lyseng to accept the Reports as information. CARRIED**
7.	**New Business**	
	a.	Budget 2026 Revenue is based on occupancy at previous year averages. LAP grant is based on the 2025 rates and anticipated qualified residents on February 28. Investment income forecast lower in line with interest rates. Service package fees to residents are recommended to increase to $915 per month ($15 increase). Expenses include utilities rate increases noting a 17% increase in electricity with the new contract. This contract is still below market rates. Change to cable TV as residents now make their own arrangements for the service. 3% increase in operating and maintenance. Raw food costs increasing and reflect occupancy rates. Salaries

		and benefits anticipating finalization of union negotiations. No change to The Bethany Group management fee. No change to the requisition, remaining at $200,000 with any deficit funded through retained earnings. **CALA 25-12-04** **MOVED by D. Rosland to approve the 2026 Lodge budget as presented with requisition to remain at $200,000. CARRIED** **CALA 25-12-05** **MOVED by J. Murphy to approve the 2026 Lodge Rate sheet effective July 1, 2026, with an increase to the service package fee to $915 (from $900). CARRIED**
8.	**Next Meeting** Regular meeting is scheduled for Friday February 6, 2026 at 9:00 am on Zoom.	
9.	**Adjournment** The December 5, 2025 CALA Meeting was declared adjourned at 10:30 am.	

Carlene Wetthuhn, Board Chair

Carla Beck, The Bethany Group

February 6, 2026

Date

February 6, 2026

Date