Camrose & Area Lodge Authority
October 3, 2025 @ 9:00am
Heritage Building Boardroom

MINUTES

Town of Bashaw:	Cindy Orom		
Camrose County:	Tina Sroka	Doug Lyseng (regrets)	
City of Camrose:	David Francoeur	Agnes Hoveland	Lucas Banack
The Bethany Group:	Carla Beck	Shannon Holtz	Melodie Stol (recorder)
	Amanda Leckie		

1.	**Call to Order**	
	The meeting was called to order at 9:00 am by Chair Tina Sroka.	
2.	**Approval of Agenda**	
	CALA 25-10-01	**MOVED by L. Banack to approve the Agenda as presented. CARRIED**
3.	**Approval of Minutes**	
	CALA 25-10-02	**MOVED by D. Francoeur to approve the Regular Meeting Minutes of June 27, 2025 as presented. CARRIED**
4.	**Correspondence**	
	a.	ALSS Business Plan letter
	b.	ASCHA Regional meeting
	CALA 25-10-03	**MOVED by A. Hoveland to accept the correspondence as information. CARRIED**
5.	**Reports**	
	a.	Financial Reports – for the eight months ending August 31, 2025 Review of financial statements and accompanying notes. Rental revenue better than budget in line with higher occupancy. Expenses related to boiler repairs have offsetting revenue reimbursement from government. Guest room rental was used 125 times in the previous year, a well-used service that does generate revenue.

	b.	Occupancy Stats – to August 31, 2025 100% occupancy at Rosealta. Bashaw Meadows has 19/19 lodge rooms filled. 14 lodge rooms are being used for the temporary capacity initiative as continuing care spaces with specific criteria. Contract is through March 2026. Positive feedback from the community at this point.
	c.	CAO Report AUPE negotiations will resume October 23. Lodge events and EDI activities. Faith and Aging conference information. Temporary Capacity Initiative at Bashaw Meadows. A link to the full Lodge program review report has been provided. 19 recommendations for the program and the Ministry hosted working group sessions on Sept 17-19. Waitlist information. LAP Grant income threshold has increased resulting in one more eligible resident. ASCHA regional meeting on October 8, Tina Sroka is attending. CEO of ALA announcement. Building Condition Assessments have been prioritized by government on a 5-year cycle. COR safety audit preliminary meeting, Rosealta Lodge has been selected for on-site visit.
	CALA 25-10-04	**MOVED by L. Banack to accept the Reports as information. CARRIED**
6.	**New Business**	
	a.	Bashaw Funding Agreement Current agreement expires end of 2025. Discussion on the history of the funding arrangement and basing the agreement on the either the mortgage amount or operating costs. The agreement will be reviewed next in Fall of 2030. **CALA 25-10-05** **MOVED by A. Hoveland to sign the agreement with The Bethany Group for CALA to transfer $150,000 per year for the Bashaw Meadows mortgage for 5 years 2026-2030. CARRIED**

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	b.	Audit Services 2025-2029 Audit services were sent to RFP, with two firms responding. Administration recommends Metrix Group based on overall value and pricing. **CALA 25-10-06** **MOVED by D. Francoeur to approve Metrix Group LLP (Edmonton) as Camrose and Area Lodge Authority auditors for the 2025-2029 fiscal years. CARRIED**
7.	**Next Meeting** The Organizational and Regular meeting is scheduled for Friday December 5, 2025 at 9:00 am at the Heritage Building.	
8.	**Adjournment** The October 3, 2025 CALA Meeting was declared adjourned at 9:44 am.	

Carlene Watt
, Board Chair

Dec 5/25
Date

Carla Beck
Carla Beck, The Bethany Group

Dec. 5, 2025
Date